

OFFICE OF
CLERK - TREASURER

2919 Delaware Avenue, Kenmore, NY 14217

Kathleen P. Johnson, Esq.
Clerk - Treasurer

Phone: (716) 873-5700
www.villageofkenmore.org

April 2022

Enclosed, please find an application for an Outdoor Dining license for your business. This application must be completed annually. Applications are forwarded only to the business owner, not the property owner, if different.

The annual fee is \$100.00. The Village of Kenmore will be waiving the fee for the 2022 season, **but the application still needs to be completed.**

Please complete the application form and return this form and the required paperwork to this office as soon as possible. The application may be presented to the Kenmore Planning Board by this office. All paperwork should be mailed to:

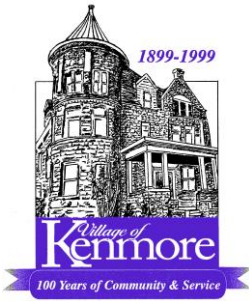
Village of Kenmore
Office of the Village Clerk
Municipal Building - Room 17
2919 Delaware Avenue
Kenmore, New York 14217

Please feel free to contact this office with any questions at 873-5700. The Clerk's Office is open Monday through Friday, 8:00 a.m. - 2:30 p.m. until further notice.

Very truly yours,

Kathleen P. Johnson, Esq.
Clerk/Treasurer

Enc.



BUILDING DEPARTMENT

2919 Delaware Avenue, Kenmore, NY 14217

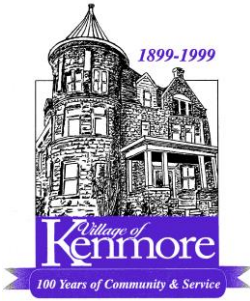
Michael D. Berns Senior Building Inspector

Phone: (716) 873-5700

Fax : (716) 873-0004

OUTDOOR DINING PERMIT CONDITIONS

1. NO MUSIC PERMITTED OUTSIDE OF BUILDING
2. PROPERTY TO BE MAINTAINED IN A REASONABLE CONDITION AT ALL TIMES
3. ALL TRASH TO BE KEPT IN SEALED CONTAINERS
4. A MINIMUM PUBLIC SIDEWALK CLEAR WIDTH OF 6'-0 SHALL BE MAINTAINED AT ALL TIMES
5. ANY DAMAGE TO PUBLIC SIDEWALKS, CURBS, STREETS, OR PUBLIC PROPERTY SUCH AS TRASH RECEPTACLES, BENCHES, ETC., SHALL BE RESTORED IN KIND AT THE EXPENSE OF THE PROPERTY OWNER
6. ANY COMPLAINTS VERIFIED BY THIS OFFICE OR THE VILLAGE OF KENMORE POLICE DEPARTMENT FOR EXCESSIVE NOISE, DEBRIS, OR OTHER DISTURBANCES SHALL BE GROUNDS FOR IMMEDIATE RECISION OF THIS PERMIT



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VILLAGE OF KENMORE
OUTDOOR DINING PERMIT
(EXPIRES DECEMBER 31, 2022)

PERMIT NO: OD-

ADDRESS: _____

TENANT: _____

TELEPHONE: BUSINESS _____ AFTER HOURS: _____

APPLICANT INFO: INDIVIDUAL SOLE PROP. PARTNERSHIP LL CORP CORPORATION

BUSINESS TYPE: RESTAURANT W/ALCOHOL RESTAURANT W/NO ALCOHOL TAKE OUT

OWNER: _____

OWNER ADDRESS: _____

OWNER TELEPHONE: BUSINESS _____ AFTER HOURS _____

SUBMIT FIVE (5) COPIES OF THE FOLLOWING:

1. COPY OF NEW YORK STATE LIQUOR LICENSE AS APPLICABLE
2. WRITTEN PRECAUTIONS TO BE TAKEN TO RESTRICT CONSUMPTION OF ALCOHOLIC BEVERAGES TO THE PREMISES AS APPLICABLE
3. SITE PLAN/SURVEY OF PROPERTY INDICATING:
 - A. SCALE, NORTH ARROW, DATE
 - B. PROPERTY BOUNDARY LINES
 - C. LOCATION, NAMES & WIDTHS OF EXISTING STREETS/RIGHTS OF WAY
 - D. ANY EXISTING EASEMENTS OR DEED RESTRICTIONS
 - E. ZONING BOUNDARY LIMITS AND ZONING INFORMATION
 - F. EXISTING & PROPOSED STRUCTURES (INCLUDING FENCING, RAILS, ETC)
 - G. TYPE AND LOCATION OF REFUSE CONTAINERS (TOTES, DUMPSTERS, ETC)
 - H. PAVED AREAS AND SIDEWALKS (INCLUDING PARKING SPACES). CLEAR PASSABLE WIDTH PF 6'-0 MUST BE MAINTAINED FOR ALL PUBLIC SIDEWALKS AND MUST BE INDICATED ON THE PLAN SUBMITTED
 - I. LOCATION, NUMBER, SIZE AND SEATING CAPACITY OF TABLES PROPOSED
 - J. DETAILED INFORMATION ON FURNITURE TO BE UTILIZED (INCLUDING COLOR, SIZE, MATERIALS, AND AFTER HOURS STORAGE AND SECURITY)

4. PROOF IF INSURANCE (GENERAL LIABILITY; DRAM SHOP AS APPLICABLE)
5. HOURS OF OPERATION
6. ANY OTHER INFORMATION REQUESTED BY THE VILLAGE OF KENMORE

Applicant _____
(Signature)

Applicant _____
(Print)

INITIAL APPLICATION RECEIVED (BY) _____ DATE _____

APPLICATION COMPLETE (BY) _____ DATE _____

REFERRED TO PLANNING BOARD (BY) _____ DATE _____

RECOMMENDATIONS

BUILDING DEPARTMENT _____ APPROVED _____ APPROVED AS NOTED _____ DENIED
(BY) _____ DATE _____

POLICE DEPARTMETNT _____ APPROVED _____ APPROVED AS NOTED _____ DENIED
(BY) _____ DATE _____

VILLAGE CLERK _____ APPROVED _____ APPROVED AS NOTED _____ DENIED
(BY) _____ DATE _____